

Personnel Vacancy Notice

Job Title: Research Associate - Center for Puerto Rican Studies (Centro)

Job ID: 22320

Location: Hunter College

Full/Part Time: Full-Time

Regular/Temporary: Regular

GENERAL DUTIES

Conducts academic research in connection with CUNY programs; may assist faculty, staff, and students in conducting research and lead research efforts involving others.

- Develops research plans and proposals and participates in acquiring funding
- Collects, analyzes, and assures validity of data
- Writes progress reports; writes and publishes findings
- Collaborates with internal and external colleagues
- Adheres to standards for safety and hygiene and ethical conduct as defined by the University and relevant outside parties

CONTRACT TITLE

Research Associate

FLSA

Exempt

CAMPUS SPECIFIC INFORMATION

The Center for Puerto Rican Studies (CENTRO), the only University-based research institute in the United States devoted to the interdisciplinary study of the Puerto Rican experience, seeks an academic researcher with expertise in any of the wide range of academic fields that make up Puerto Rican Studies.

Area of expertise is open, but we particularly encourage applications from scholars focused on issues of racialization, migration, imperial histories, (de)coloniality, critical geographies, public health, social movements, social exclusion, and informal economies. Scholars who can expand the current strengths of the center through humanistic/qualitative approaches, queer/feminist/intersectional methodologies, community-engaged research and/or public humanities are particularly encouraged to apply.

The Research Associate's responsibilities include but are not limited to:

- Conducting academic research, publishing in peer-reviewed journals, preparing grant applications, and producing public-facing scholarship.
- Participating in regular research seminars at CENTRO.
- Contributing to CENTRO programming, project development, and grant writing.
- Engaging in collaborative research with other CENTRO staff and fellows as well as working with undergraduate research assistants and interns.
- Supporting and performing other research or educational related duties as assigned by the Director.

This is a non-tenure track position renewable to a maximum of 3 years. Start date: Fall semester 2021

MINIMUM QUALIFICATIONS

Doctoral Degree in a related field and demonstrated research ability.

PREFERRED QUALIFICATIONS (not required for consideration): The ideal candidate will have experience in the implementation of the responsibilities described above as well as familiarity with interdisciplinary research and methodologies.

COMPENSATION

Commensurate with rank, education, accomplishments and experience.

Research Associate: \$51,222-65,000 year

BENEFITS

CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY

Applications must be submitted online by accessing the City University of New York job website <http://cuny.edu/employment>. Current users of CUNYFirst should access their established accounts; new users should click on the appropriate link to register. Afterwards, click the “Search job listings” button and then the Managerial/Professional button to locate the position. Then, click on the “Apply Now” button and follow the application instructions.

Please include:

- Cover letter describing related qualifications, experience, and proposed research activities. (Applicants who are still ABD should include details about scheduled defense date)
- Current CV
- Writing sample related to the position (30-50 double spaced pages)
- Contact information for 3 professional references.

Please upload all documents as ONE single PDF file.

CLOSING DATE

The search will remain open until the position is filled. The committee will begin reviewing complete applications on May 11, 2021. Applications submitted after the deadline will only be considered if the positions remain open after initial round.

JOB SEARCH CATEGORY

CUNY Job Posting: Managerial/Professional

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.