

Job Opportunity: **Oral History Researchers (part time)**

Location: Center for Puerto Rican Studies, Hunter College, CUNY
East Building, 68th St & Lexington Ave. New York City.

Schedule: Flexible, 19 hours per week

Start Date: Available immediately

Closing Date: Open until filled

Compensation: Hourly rate is commensurate with work experience, salary history and falls within established university guidelines

Assignments & Supervision: Work assignments will be made throughout the various Puerto Rican community concentrations in the United States, for example, the New York metropolitan area, New England, Florida, the Midwest, the Southeast and the West. All new hires will receive training on Centro oral history protocols and, if necessary, in the use of video equipment. Researchers work under the supervision of the Oral History Project Coordinator.

Description and Duties: As members of the Centro Oral History Team staff will be conducting interviews and background research. Oral history researcher is expected to: conduct background research, perform outreach, create interview protocols, conduct videotaped interviews, assist in thematic time coding, collect metadata information, write short descriptions of interviews, perform follow-up with oral history subjects. The work also complies with Hunter College IRB requirements regarding human subjects protection. Each researcher will be accorded training to pass IRB certification.

Qualifications/Requirements: Bachelor's degree in relevant area (Anthropology, History, Puerto Rican/Latino Studies, etc.) Experience conducting research in the academic setting and knowledge of Spanish required. Must have excellent interviewing skills.

Preferred Qualifications: Master's degree in relevant area. Experience in oral history or journalistic interviewing is desirable.

To apply: Forward cover letter, resume, and contact information for 2 professional references via e-mail to José deJesús, Associate Director for Operations, at jdejesus@hunter.cuny.edu . The subject line of the email should read **Oral History Researcher** Telephone queries: (212) 772-5706

About the Center for Puerto Rican Studies at Hunter College

The Center for Puerto Rican Studies is a research institute dedicated to the study and interpretation of the Puerto Rican experience in the United States, producing and disseminating relevant interdisciplinary research. Centro also collects preserves and provides access to library and archival resources documenting Puerto Rican history and heritage. We seek to link scholarship to social action and policy debates, and to contribute to the betterment of our community and enrichment of Puerto Rican studies. centropr.hunter.cuny.edu

Hunter College, located in the heart of Manhattan, is the largest college in the City University of New York (CUNY). Founded in 1870, it is also one of the oldest public colleges in the country.