Tutorial #1

Registration for the Puerto Rican Heritage Cultural Ambassadors Program (PRHCA)
**Step 1:** To start your progress towards becoming a Cultural Ambassador, simply visit Centro's website at:

https://centropr.hunter.cuny.edu/

**Step 2:** select **Education** under the Home Page navigation bar.
Step 3: Select Cultural Ambassadors Program
Step 4: Scroll down to Register/Log In to Program. Once you click, you will be redirected to the PRHCA course website.
Step 5:
If you have an existing account, enter your registered **Username** and **Password**.

To register, select: **Create New Account** (gray box) at the bottom of the page.
Step 6: Read the **Privacy Notice** then select the purple **Next** button at the bottom (left side).
Step 7:
This will take you to the Cookies Policy.

Read the Cookies Policy then select the purple Next button at the bottom (left side).
Step 8:
This will take you to Moodle's Consent page.

Check off both squares to agree to Moodle's Privacy and Cookies Policies and select the purple Next button to continue registration.
Step 9:
This will take you to Moodle's New Account Registration page.

Enter the required information and select: 
Create My New Account to finish registration.
Step 10:
You will receive an email from Jose Camacho, Webmaster.
It will require you to verify the email that you provided.
Then click on the link as directed which will take you to the Cultural Ambassadors Moodle page.

Note!
Remember to check your spam folder.
Step 11: You will be redirected to the Registration Confirmation Page.

Click the gray Continue button to go to the Cultural Ambassadors Home Page.
Congratulations!

You’ve now completed the tutorial:

Registration for the Puerto Rican Heritage Cultural Ambassadors Program.

Click on Navigating Moodle below to continue onto the second tutorial for more information on starting and completing the courses.

Navigating Moodle
We hope you found this tutorial helpful and look forward to your participation!